

## Industrial MSGP Stormwater Pollution Prevention Plan (SWP3) Review Checklist

Reviewed by: \_\_\_\_\_

Date: \_\_\_\_\_

Item	Y or N	Notes/Corrective Actions
<b><i>Additional Documentation Pertaining to Other Specified Laws</i></b>		
Has the plan be certified by the proper signatory?		
Is a current copy of the site's permit authorization included in the plan?		
Does the plan possess a copy of the applicable NPDES Industrial MSGP or individual permit language?		
Does the plan include evidence of a threatened/endangered species review?		
Does the plan include evidence of a historic property review (as applicable by state regulations)?		
<b><i>Stormwater Pollution Prevention Team</i></b>		
Have team members been identified by name or position?		
Are the individual responsibilities of team members included in the SWP3?		
<b><i>Site Description</i></b>		
Has the nature of the site's industrial activities been described?		



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Does the SWP3 include a general location map identifying the facility and its receiving waters?		
Is a site map included?		
Does the site map show the following information:		
Property size in acres and the property boundaries?		
Locations of structures & impervious surfaces?		
Directions of stormwater flow?		
Locations of stormwater controls?		
Locations of receiving waters in the immediate vicinity, including wetlands?		
Impaired waters identification, if any?		
Locations of stormwater conveyances (pipes, ditches, swales, etc.)?		
Locations of potential sources of pollution?		
Locations of significant leaks and spills (past or current)?		
Monitoring points?		



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Stormwater inlets and outfalls with unique identifiers with any substantially identical outfalls further identified with approximate outline of the applicable substantially identical drainage area(s)?		
MS4s and where facility discharges to them (if applicable)?		
Locations of endangered/threatened species critical habitat (if any)?		
Locations where fueling stations, vehicle/equipment maintenance or cleaning, and/ or material loading/unloading are exposed to precipitation?		
Locations of exposed waste treatment, storage, or disposal?		
Locations of liquid storage tanks that are exposed to stormwater?		
Locations of exposed processing and storage?		
Rail lines & access roads exposed to precipitation and used to transport of raw materials, manufactured products, by-products, or waste material for the facility?		
Exposed bulk transfer areas?		
Machinery exposed to precipitation?		
Sources and locations of run-on from adjacent properties that have significant pollutant loads?		



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<b>Summary of Potential Pollutant Sources</b>		
Does the plan include a summary narrative of each pollutant source (area) that is potentially exposed to stormwater with the description including the following:		
Activities in the area?		
Listing of pollutant(s) or pollutant constituent(s)?		
Locations of potential significant spills and leaks and potentially affected outfalls?		
Does the plan include an evaluation for unauthorized non-stormwater discharges, including the date, evaluation criteria, list of outfalls/drainage points observed, and actions taken to eliminate unauthorized discharges?		
Is any on-site salt storage described?		
Has all stormwater sampling data been summarized with a narrative description?		
<b>Description of Control Measures</b>		
Have the locations and types of stormwater pollution prevention controls used for the following been described in the plan:		
Non-numeric technology-based effluent limits?		
Applicable numeric effluent limits?		



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Water quality based effluent limits?		
Additional measures for threatened/endangered species, historic properties, or CERCLA site requirements?		
Do all the control measure descriptions address selection and design considerations?		
Do all the control measure narratives explain how they manage the site's identified potential pollutant sources?		
<b><i>Schedules and Procedures</i></b>		
Does the SWP3 possess procedures and schedules for the following:		
Good housekeeping?		
Maintenance of all control measures, including regular inspections, testing, maintenance, and repair?		
Spill Prevention and Response?		
Erosion and sediment controls, including polymers or chemical treatments used as controls?		
Employee training, including the training content, frequency, and a log of dates on which individual employees received training?		
Does the plan have procedures for routine facility inspections?		



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Do the routine facility inspections identify the person(s) responsible for the inspections, the inspection schedule, and the specific items covered by the inspection?		
Does the SWP3 contain procedures for the stormwater discharge quarterly visual assessments?		
Do the stormwater discharge quarterly visual assessments identify the person(s) responsible for the inspections, the inspection schedule, and the specific items covered by the inspection?		
Are procedures pertaining to the following monitoring activities included in the SWP3:		
Benchmark monitoring?		
Effluent limitations guidelines monitoring?		
State- or tribal-specific monitoring?		
Impaired waters monitoring?		
Other monitoring as required by your regulator?		
Does the plan document the following for each type of monitoring conducted:		
Sample locations, including determination that any outfalls are substantially identical?		



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Sampling parameters and sampling frequency?		
Monitoring schedules?		
Applicable numeric control values for outfall discharges?		
Responsible staff, logistics, laboratory used, etc. for gathering storm event data?		
If using the substantially identical outfall exception, does your SWP3 include the following:		
Documented locations of substantially identical outfalls?		
Descriptions of the industrial activities located in each outfall's drainage area?		
Descriptions of control measures implemented in each outfall's drainage area?		
Description of exposed materials located in each outfall's drainage area that are likely significant stormwater pollutants?		
An estimate of the runoff coefficient of the drainage areas?		
Reasoning why the outfalls are expected to discharge substantially identical effluents?		